

DanceWest Studios

#3 12372 84 Ave.
Surrey, BC V3W0J5
604-591-5753

**2018/2019
Recreational Program**

Dancer's Name _____ **D.O.B:** _____

Address: _____ **City:** _____

Postal Code: _____ **Home Phone:** _____

Dancer's Cell: _____ **Dancer Email:** _____

Parents / Guardians names: _____ **Cell#** _____

_____ **Cell #** _____

Parent's emails: _____

Emergency Contact (Not parents): _____

Phone: _____

Care Card # _____

Any known health issues / allergies: _____

How did you hear about us: _____

Waiver of Liability:

I hereby acknowledge that there are risks inherent in dance, in my child's participation in this program at DanceWest Studios, and our attendance and use of the DanceWest Studios facilities. Having acknowledged these inherent risks, I agree to hold harmless DanceWest Studios, and their employees from any and all liability for personal injury to myself or my child(ren) howsoever caused, arising out of or in any way related to their participation in or attendance at DanceWest Studios 2016 / 2017 dance classes.

DanceWest Studios hereby agrees to make every reasonable effort to protect all personal information provided to it regarding its students, including, but not limited, to their names, addresses, telephone numbers and any financial information. I hereby agree to hold harmless DanceWest Studios from any and all liability related to any unintentional breach of their security regarding my personal information.

Parent / Guardian Signature: _____ **Date:** _____

I hereby grant permission for any photos of my child to be used for advertising purposes.

Yes / No

**2018/2019
Recreational Program**

Student's Name: _____

	Day	Class	Time	Total Hrs.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

(Office Use Only - Do not complete this area)

Costume Deposit (Due by October 15)
Rec Class: _____ @ \$85 ea. _____ (\$20 Winter/\$65 Spring)
Total: _____

Monthly Tuition
Total Hours: _____
Base Tuition _____
Discount % _____
Total: \$ _____
Sept/June: \$ _____

Registration fee: \$ _____
 Due at time of registration (Includes DVD of June recital)
 \$50 per dancer / \$65 per family

Office Use only
R.F () LW () CD () CF ()
Sept / June ()
PDC () CC ()
PS ()

Studio Policies

Read and initial each policy:

- 1) Registration fees must be paid at time of registration. Payment options include cash, cheque, or debit. Registration fees are NON-REFUNDABLE, no exceptions.
Initials _____
- 2) All tuition payments must be provided within 7 days of confirmation of class enrolment. Your first and last month tuition payment, due in full by Sept 1, is NON-REFUNDABLE once classes commence. This includes summer choreography classes.
Initials _____
- 3) Monthly payments are to be made by post-dated cheques or pre-authorized credit card payments. The studio director must OK monthly cash payments. All payments must be made by the 5th of each month. Failure to do so will result in a \$10 penalty, NO exceptions.
Initials: _____
- 4) DanceWest will supply the dates for all recital performances by Sept 15 of the current dance year. I agree that I/My child will participate in all recitals unless there is a serious injury or health issue. A doctor's note must be provided in these situations. In the case of conflicts for any recital date, the studio must be notified, in writing, by November 15 of the current year. In the case in which costumes have already been ordered, the family is responsible for costs.
Initials: _____
- 5) A request to withdraw from any class must be received, IN WRITING, no later than Oct 31 of the current year. Failure to do so will result in the family being liable for paying the year's tuition fees in full. Exception to this policy is serious illness or injury in which a doctor states the dancer must stop dancing. A note from the doctor is required.
Initials: _____
- 6) In the case of a request to withdraw from a competitive class. If the request is received after Nov 1, and is not accompanied by a doctor's note describing a medical reason the dancer can not continue dancing, the family will not only be responsible for the remaining year's tuition, but will also be charged a \$100 re-choreography fee for each class the dancer is withdrawing from.
Initials: _____
- 7) I understand that attendance of each class is expected. Should I / my child, miss more than 4 classes I understand that I/ they can be removed from some, or all, of the performance choreography. Chronic absenteeism can also result in removal from the competitive program for the following dance season.
Initials: _____
- 8) In the case of a withdrawal, in which a costume has already been ordered, the family is responsible for all fees associated with the costume. Once the costume arrives the family will be given the unaltered costume.
Initials: _____
- 9) In the case of a costume for a competitive class. Should DanceWest feel that it is in the best interest of the group dance to find a replacement dancer, it may be necessary to use the original costume ordered. In this case, DanceWest will provide a \$35 payment to the family's account as a "rental" of the costume. At the end of the season, the original dancer will be given the costume by the replacement dancer.
Initials: _____
- 10) All choreography is viewed as the sole property of DanceWest and it's staff. Filming of choreography for rehearsal purposes is encouraged, however no portion of our choreography may be posted on any social media site with out our permission.
Initials: _____

Registration Check List

The following forms and payments must be provided for your registration to be finalized. Your child's spot in a class IS NOT secured until all forms, and payments are provided. Failure to follow this policy can result in the loss of the dancer's spot in their class, or classes.

- 1) Registration Form completed _____
- 2) Waiver signed _____
- 3) Studio Policies read & initialed _____
- 4) Dancer Contract read & signed _____

Payments:

Please indicate which form of payment you are going to use for each item. Total fees will be calculated and emailed to you. ALL forms of payment are due in the office within 7 days of that fee confirmation email.

1) Monthly Tuition (Choose one option)

Methods of acceptable payments:

A) Pre-Authorized Credit card. (forms available in the office)

a) August through May _____ (This is 10 equal payments)

b) Sept thru May _____ (First payment includes Sep & June Tuition)

B) Post Dated Cheques: (Dated the 1st of each month.)

a) August through May _____ (This is 10 equal payments)

b) Sept through May _____ (First payment includes Sept & June Tuition)

C) Cash _____ (Due by 5th of each month)**

** This form of payment is limited to families who were registered with DanceWest the previous dance season; their account did not have any late charges, and have been given permission by the director.

2) Costume Deposit:

A minimum of 50% payment is required no later than October 15.

Remaining balance is due no later than November 15

Methods of acceptable payment:

A) Post Dated Cheques: _____ (Full balance of costume deposit must be paid by Nov 15)
(Several postdated cheques accepted, but full balance is due by Nov15)

B) Added to monthly tuition _____ (Full amount must be paid by November 15)

C) Credit Card _____ (3% fee added to costume deposit total - will be charged on Oct 15)

3) Competition Fees:

Complete balance of competition fees is due on, or before, December 15 of the current dance year.

Methods of acceptable payment:

A) Post Dated Cheques: _____ (Full balance of Competition Fees is due by Dec 15)
(Several postdated cheques accepted, but full balance is due by Dec 15)

B) Added to monthly tuition _____ (Divide amount equally and added to monthly cheques)
Full amount to be paid by December 15

D) Credit Card _____ (3% fee added to competition fee total- Charged on Nov 15)

**DanceWest cannot be expected to cover the competition fees for a dancer over extended periods of time. If you need to work out some form of payment plan, this must be discussed with the director prior to the start of choreography sessions.